

24E18

MACFARLANE & SMYTH

ESTATE AGENTS
31 DONEGALL STREET
BELFAST
BT1 2FG

Lead Tenant

Where a tenancy involves more than one tenant, the landlord must say which tenant is the lead tenant when the landlord registers the deposit. The lead tenant is authorised by all of the joint tenants to act on their behalf when dealing with the protection of the deposit, claim for repayment of the deposit from the custodial scheme at the end of the tenancy and any dispute regarding the deposit.

WHERE DID YOU HEAR ABOUT US?

OPENING HOURS: MONDAY – FRIDAY 9AM-1PM & 2PM-5PM

Telephone: (028) 9032 5888 Facsimile: (028) 9043 9504 Email: heather.rountree@macfarlanesmyth.com

APPLICATION FOR TENANCY

- 1. ADDRESS OF PROPERTY APPLIED FOR
- 2. FULL NAME MOBILE
DATE OF BIRTH..... E-MAIL
PRESENT ADDRESS POSTCODE
- 3. HOW LONG HAVE YOU LIVED AT YOUR CURRENT ADDRESS ARE YOU TENANT/OWNER/LIVING WITH PARENTS? (PLEASE CIRCLE)
IF TENANT AMOUNT OF RENT PAID PRESENT LANDLORD
- 4. OCCUPATION NAME AND ADDRESS OF EMPLOYER/COLLEGE
HOW LONG EMPLOYED THERE..... NATIONAL INSURANCE NO TELEPHONE
- 5. **STUDENTS:** COURSE COURSE YEAR DURING WHICH TENANCY WILL RUN YEARS TO GO
- 6. NAME AND ADDRESS OF YOUR BANK / BUILDING SOCIETY
- 7. NAMES OF ALL PERSONS (OTHER THAN APPLICANT) WHO WILL OCCUPY THE PREMISES BEING APPLIED FOR:- (USE OTHER SIDE IF NEEDED)

NAMES	MOBILE NUMBER	E- MAIL	COURSE STUDIED (STUDENTS ONLY)	COURSE YEAR (DURING PROPOSED TENANCY)

- 8. PROPOSED TERM OF TENANCY DATE OF COMMENCEMENT RENT
- 9. NAME AND ADDRESS OF PERSON WILLING TO ACT AS GUARANTOR, PREFERABLY A HOUSE OWNER IN N. IRELAND. HE/SHE WILL BE REQUIRED TO SIGN THE GUARANTEE SECTION OF THE TENANCY AGREEMENT IN OUR OFFICE.
NAME..... TELEPHONE MOBILE.....
ADDRESS.....POSTCODE.....
E-MAIL
- IS HE/SHE TENANT/OWNER/OTHER? (PLEASE CIRCLE) IF TENANT RENT PAID TO WHOM PAYABLE
- 10. OCCUPATION NAME AND ADDRESS OF EMPLOYER
HOW LONG EMPLOYED THERE..... NATIONAL INSURANCE NO TELEPHONE
- 11. NAME AND ADDRESS OF BANKERS
- 12. IF UNABLE TO PRODUCE GUARANTOR ARE YOU WILLING TO PAY A CASH DEPOSIT OF APPROXIMATELY 4 MONTHS RENT, TO BE HELD DURING THE TENANCY BY THE AGENTS?
- 13. I CERTIFY THAT THE INFORMATION GIVEN IS TRUE AND CORRECT IN EVERY RESPECT. I AUTHORISE MACFARLANE AND SMYTH TO REFER TO THE GUARANTOR/EMPLOYER/LANDLORD/BANKERS NAMED, AND TO CONSULT THE DHSS AND/OR HOUSING EXECUTIVE REGARDING BENEFITS PAYABLE OR MATTERS WHICH MAY BE RELEVANT TO THE PROPOSED TENANCY. WE MAY ALSO SHARE AS REQUIRED INFORMATION REGARDING THIS APPLICATION OR ANY SUBSEQUENT TENANCY WITH UNIVERSITIES OR COLLEGES, UTILITY PROVIDERS, STATUTORY BODIES AND OTHER PARTIES AS NECESSARY. DATA IS HELD AND PROCESSED IN ACCORDANCE WITH OUR PRIVACY POLICY WHICH CAN BE VIEWED ON OUR WEBSITE OR BY CONTACTING MACFARLANE & SMYTH DIRECTLY.

IMPORTANT THIS APPLICATION **DOES NOT** CONSTITUTE A TENANCY AGREEMENT.

SIGNED DATED